



# Us in a Nutshell

**We are a holiday club childcare service offering supervised care and fun activities from 8am-6pm throughout the school holidays for children aged 4-12 years. We pride ourselves on not just being ‘another sports camp’ but providing a real variety of activities for children to partake in. These include activities that our own staff lead and also external professionals who come in to lead exciting sessions and workshops!**

## **Some of the activities we offer:**

- Fun group games
- Sports
- Arts & Crafts
- Gardening /Scouts activities
- Theatre/shows
- Cooking
- Board Games
- Construction
- Science

## **Some of the external activities we offer:**

- Scooter sessions
- Fencing
- Dance/Cheerleading
- Athletics
- Rugby
- Archery
- Martial Arts/Parkour
- Science workshops...and many, many more!

## **Our Ethos:**

Our club is child led, meaning the children decide the schedule for the day by choosing from our selection of activities and resources. Play in Leeds endorses an active brand of play, meaning that no games consoles will be available. We believe in going the extra mile, expanding on your child’s ideas and ensuring that their views and opinions count.

# Useful Information

## Venue/Directions:

Play in Leeds  
Gateways School,  
Harewood,  
Leeds,  
LS17 9LE,



## Prices:

Fees are charged per session at a fixed fee of £32 per session. There is a 5% discount available to the 1<sup>st</sup> sibling booked in. Use the promo code **SIB05** when booking online to secure this 5% discount. All fees are paid when you book online by credit, debit card or childcare vouchers. We do not accept cash or cheque.

## Cancelling/Changing Sessions:

If you have booked in sessions at the holiday club and would like to cancel these sessions, we can offer a 50% cancellation fee if given at least **1 WEEKS NOTICE** . If a weeks notice is not given then you will be charged the full amount for the booked sessions. If you would like to change a booking, we will change a booking like for like at any point (subject to availability) at no extra charge. We will always advise you of the most cost effective way to amend your booking. Please e-mail or ring in order to request these changes.

**In the event of child sickness, severe weather conditions, personal change of plan where the session is no longer needed or failure to provide 1 weeks notice, your full normal rate will still be charged.** Please ensure that fees are paid promptly. Non-payment may result in your place being terminated. If you are having difficulty paying fees, please speak in confidence to the Manager.

## **Drop off and Collection:**

The club is open from 8am-6pm. Feel free to drop your child off and collect them at any time in between these hours. The club closes at 6pm, if for any reason you are delayed and will be later than this time, please contact the emergency contact given or the Play in Leeds contact number to inform us. There is a late collection fee of £5 for every 15 minutes after 6pm.

## **Preparing for Holiday Club**

### **What to bring to the club:**

- Packed lunch with child's name on (including extra snacks if they require them)
- Water bottle with child's name on
- A bag of spare clothes (for personal accidents or in summer-water fights!)
- Weather appropriate clothes e.g sunhat/scarf/gloves for outdoor activities
- Sun screen if they have sensitive skin

### **What not to bring:**

- Mobile phone/tablet/technological equipment or toys
- Cameras
- Valuable items
- Expensive/new clothes
- Money

### **Weather conditions/Sun Cream/What to wear:**

The children at Play in Leeds will be involved in a range of indoor and outdoor activities so we ask that you prepare your child for all weather conditions. Comfortable clothes appropriate for sports/games/the odd paint splash should be worn. Please apply sunscreen on your child prior to bringing them to the club. Even when it isn't sunny, the UV rays can be strong and therefore suggest you do this even if it is not a sunny day. We ask you to sign a consent form as part of the registration pack for us to apply sunscreen to your child, but if they are sensitive to certain sunscreens we suggest that you bring sunscreen to the club. Ideally if you apply sunscreen which provides all day protection prior to your child coming to the club, that would be much appreciated.

## **Extra Curricular clothing/Scooters & Bikes:**

On days where we provide **fencing, zorbing, scooter sessions or other such highly physical activities**, we ask that children wear long trousers or leggings to protect their legs. On trampolining days, children must wear socks, and **on scooter/bike days children must bring their own scooter/ bike and helmet**. This is a request made by the professionals who provide these sessions and failure to wear the correct clothing may result in your child not being able to join in.

## **Food:**

For the children's main meal we ask for parents to provide a packed lunch with the child's name on. If you would like to include extra snacks within this for your children, feel free to do so. **PLEASE BEAR IN MIND THAT WE DO NOT HAVE ANY REFRIGERATION FACILITIES TO STORE PACKED LUNCHES.**

Each day we will also provide healthy snacks in the morning and afternoon. These include:

- Rice cakes/bread sticks/crackers
- Fresh fruit & vegetables
- Biscuits/pancakes

Fresh water will be available at all times.

## **NUT-FREE Zone:**

We are a **NUT-FREE** and all packed lunches must **NOT** contain nut based products or anything that may contain nuts.

Packaging must be checked for:

- Not suitable for nut allergy sufferers
- This product contains nuts
- This product may contain traces of nuts

Indicating this is unsuitable for club consumption.

**Lunch box items will be removed by staff and replaced with snack items if containing nuts or nut products.**

We ask parents to notify us regarding any special dietary requirements or allergies when they register their child. Information regarding food allergies is recorded on the Allergy Information Board which is visible to staff whilst food is being prepared.

## **For your Peace of Mind**

### **OFSTED Registered:**

Play in Leeds is OFSTED Registered, which means that we need to keep to the highest standard of care. As we are Registered, we are able to accept child care vouchers, which allows parents to save money.

### **Staff/Safe Recruitment:**

Play in Leeds is run by highly qualified childcare professionals and experienced Play Workers. You can be assured that we follow a safe recruitment policy when employing staff (this can be seen in our Safe Recruitment Policy). All/relevant staff are:

- Fully Qualified Childcare Professionals
- DBS Certified
- Safeguarding trained
- Food Hygiene Certified
- First Aid trained

We maintain a staff/child ratio of 1:8 for children under the age of eight, and a ratio of 1:10 for children over the age of 8.

**Please refer to our club's Terms and Conditions or FAQ's on the website for any further information required. Thank you.**